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MINUTES
WA OILSEEDS COMMISSION MEETING
Tuesday, July 3, 2023
Conference Call

Call to Order: The meeting was called to order by Chair Jesse Brunner at 9:01 a.m. Those in attendance were Commissioners: Mike Stubbs, Justin Camp, Jesse Brunner, and WSDA Representative Paula Moore. Administrator: Shane Johnson.

Also in attendance were Karen Sowers, PNWCA; Ian Burke, Washington State University.

Review and Approval of Minutes: Shane Johnson presented the minutes from the April 18, 2023 Commission Meeting. Mike Stubbs moved, and Justin Camp seconded the motion to approve the minutes from the April 18, 2023 Commission meeting as presented. The motion passed unanimously.

Review and Approval of Financial Statements: Shane Johnson presented the Year End Profit and Loss Financial Statements from June 1, 2022 – May 31, 2023. The income from June 1, 2022 – May 31, 2023 totaled \$197,560.33 with expenses of \$183,670.73, giving the Commission a net income of \$13,889.60. The Balance Sheet on May 31, 2023 showed an ending balance of cash assets of \$459,870.94.

Shane then reviewed the Interim Financial Statement through June 28, 2023. There has been limited income of \$3,816.89 and expense of \$1,685.62, giving the Commission a net income of \$2,131.27. The balance sheet as of June 28, 2023, showed total assets of \$462,002.21. Shane then presented the check disbursements from 3357-3360 in addition to the associated bank fees for April and May. Mike Stubbs moved, and Justin Camp seconded the motion to approve the financial reports and check detail as presented. The motion passed unanimously.

Research: The commissioners then had the opportunity to discuss the research priorities and needs for the oilseed industry. The 2023-2024 RFP priorities were presented. Shane will email out to the group for further comment. The RFP will then be sent out in early to mid-September.

Reports

- **Market Update:** No report was given.
- **Pacific Northwest Canola Association:** Karen Sowers gave an update on the activities of the Pacific Northwest Canola Association.
- **WSDA Seed Program:** Paula Moore gave an update on the activities of the WSDA Seed Lab.

Upcoming Comissiong Meetings: Shane proposed that the November Commission meeting date be changed from November 15, 2023, to November 8, 2023. This will be an in-person meeting. Mike Stubbs moved, and Justin Camp seconded the motion to change the November Commission meeting from November 15, 2023, to November 8, 2023. The motion passed unanimously.

Next Meeting: Wednesday, November 8, 2023. The location of this meeting will be determined closer to the meeting date. The meeting will start at 9:00am.

Adjournment: Mike Stubbs moved, and Justin Camp seconded the motion to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 10:11 a.m.

Attested to by:

_____ / /
Commissioner

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Shane Johnson, Administrator